



Our Mission: Student Success

*2018 Career and Technical Education Summer Program
July 22-25, Galt House Hotel and Suites, Louisville, Kentucky*

Call for Presentations Form

PRESENTATION PROPOSALS should address the theme, *Our Mission: Student Success*. *Presentations are requested to further sustain programmatic, classroom and student achievement through professional leadership, transition readiness, new technology, career pathways, best practices, enhanced life skills or successful partnerships.* The 2018 Summer Program Planning Committee seeks to highlight and share proven examples of CTE's impact on students, schools and communities, as well as innovations, technology applications and curriculum.

PROPOSALS will be welcomed for 6-hour institutes, 3-hour workshops, 1.5-hour sessions, or 50-minute presentations. Proposals may suggest more than one topic within a time period to share ideas, suggestions or practices with colleagues in a concise manner, allowing attendees to obtain valuable techniques or skills in a short timeframe.

PROPOSALS ARE DUE DECEMBER 15, 2017 -- AN ABSTRACT IS REQUIRED WITH ALL PROPOSALS

ALL PROPOSALS must be submitted on the 2018 Summer Program Call for Presentation Form. Proposals sent directly to KACTE for consideration and peer review by the 2018 Summer Program Planning Committee must be submitted electronically on the provided fill-in PDF form. Proposal requested by another source, such as an Office of Career and Technical Education Program Consultant, must be completed on the provided fill-in PDF form, then printed out and sent to the individual requesting the proposal. **Accepted proposals will be acknowledged in mid-April 2018 following a peer review by the 2018 Summer Program Planning Committee.**

An **ABSTRACT** with one or two objectives of no more than 25 words describing the key elements to be conveyed in the presentation will be reviewed by the 2018 Summer Program Planning Committee, which will approve all program elements. **If accepted, the abstract will be used as the presentation description in the online program.**

THE OBJECTIVES/ABSTRACT will be judged on the extent to which the presentation: 1) addresses the theme, *Our Mission: Student Success*; 2) contributes to the Perkins IV goal of providing high-quality professional development; 3) contains content pertinent to issues of student achievement and/or workplace success; 4) meets the needs of the intended audience; and 5) models excellence in teaching and learning.

ALL PROPOSALS MUST BE RECEIVED COMPLETE -- All items on Pages 2 and 3 of this form must be completed in full including **contact information, AV requests, objectives and abstract.** **Incomplete proposals will not be accepted.**

PLEASE DIRECT any questions to:
Kristine L. Stone
CTE Summer Program Logistics Manager
502-223-1823
krisstone56@gmail.com

ADDITIONAL COPIES of this form may be downloaded from the Summer Program tab at kacteonline.org.

UPDATES on the 2018 CTE Summer Program will be posted to www.kacteonline.org.

PLEASE COMPLETE ALL REQUESTS ON FORM – INCOMPLETE FORMS WILL NOT BE ACCEPTED.

1. **PRESENTER:** _____ Position: _____
Organization/School: _____
Address of Presenter: _____
City: _____ State: _____ Zip: _____
Phone: _____ Presenter E-mail: _____

Page 3 provides space to list additional presenters and submit the required abstract including objectives.

2. Title of Presentation:

3. **Type of Presentation:** Institute (6 hours) Workshop (3 hours) Session (1.5 hours)
Presentation (50 minutes)

4. *Would be willing to repeat this workshop, session, or presentation?* Yes No

Room Set-up: All rooms will be set with theatre seating and at least one row of classroom seating with the following exceptions. Rooms less than 1,100 square feet will be set theatre seating only. Banquet seating for roundtable sessions and special events will be available.

5. Maximum number of attendees you can manage for an effective presentation:

30 50 75 100 150 200

6. Please identify the primary educational discipline for the presentation:

Administration	Agriculture	All Content Areas
Aviation	Business	Construction
Corrections	CTE Coordinator	Engineering & Technolog
Family & Consumer Sciences	Guidance/Career Coach	Health Science
Information Technology	Logistics/Supply Chain	Manufacturing
Marketing	Media Arts	Special Needs
Transportation		

7. AUDIO VISUAL EQUIPMENT REQUESTS

A/V Equipment: All rooms will be set with screen, power and table for equipment; large rooms will have one microphone. **Internet is available in all meeting rooms.**

Requests for all audio/visual support must be requested by **December 15, 2017**. Requests for all audio visual equipment **MUST BE** submitted with Call for Presentations. Send to krisstone56@gmail.com or call 502/223-1823. **No on-site requests will be available.**

Audio Visual Requests (please check)

I will not need any audio visual equipment beyond what is provided as noted in the paragraph above.

Flip Chart

Projector for Powerpoint

8. Additional Presenters

ADDITIONAL PRESENTER: _____ Position: _____
Organization/School: _____
Address of Presenter: _____
City: _____ State: _____ Zip: _____
Phone: _____ Additional Presenter E-mail: _____

ADDITIONAL PRESENTER: _____ Position: _____
Organization/School: _____
Address of Presenter: _____
City: _____ State: _____ Zip: _____
Phone: _____ Additional Presenter E-mail: _____

9. Abstract

Please provide an **abstract** with one or two objectives in a brief description of no more than **25 words** on the material/concept to be presented.

10. Special Notes or Comments

THE COMPLETED FORM AND ABSTRACT MUST BE RETURNED BY DECEMBER 15, 2017, TO:
KACTE, P.O. Box 4583, Frankfort, KY 40604-4583
E-mail: kristone56@gmail.com