

**Minutes of the KACTE Board Meeting
November 10, 2016**

On November 10, 2016, at 5:40 PM the meeting of the KACTE board was called to order at the Historic Talbot Tavern, Bardstown, KY by President Mark Hobbs with a quorum present. After roll call, proxy assignments were made. Mark Sims will serve as proxy for Laura Spiegelhalter. Lee Ann Daugherty will serve as Proxy for Dr. Rebecca Epps, Elizabeth Bullock will serve as Proxy for Julie Brown. Sarah Rakes moved to approve the agenda, second by Elizabeth Bullock; motion passed.

Present were: President Mark Hobbs, Past-president LeeAnn Daugherty, Treasurer Wayne King, Secretary Margo Bruce, ACTE Region 2 Representative Elizabeth Bullock, Administrative Vice-President (VP) Ray Hammer, Agriculture VPs Jimmy Powell and Darryl Matherly, Business VP Holly Whittinghill, Family and Consumer Sciences VPs Kelli Dickson and Sarah Raikes, Guidance VP Vanessa Ruda, Marketing VP Rachel Kahly, Awards Chair Susan Thomison, Constitution and Bylaws Chair Mark Sims, Social Media Chair Courtney Givens, Kentucky Community and Technical College Liaison Kim Williams, Assistant Executive Director Kris Stone, and Executive Director Mike Stone.

Represented by Proxy were: President-elect Laura Spiegelhalter Sims), Health VP Julie Brown (Bullock), Teacher Educator VP Rebekah Epps, Ph.D. (Daugherty).

Absent were: Agriculture VP Daniel Mattingly, Trade and Industry VP Kyle Sward, Engineering and Technology VP Mike Walach, Resolutions Chair Linda Smith Floyd, Ed.D., Leadership Chair Doris Sikora, Ph.D., Legislative Liaison Dexter Knight, and Office of Career and Technical Education Liaison Leslie Slaughter,

Board introductions were made, and introduction of guests were made as well. Mike Schano and Bill Johnson with Charles T. Mitchell Co. were present. Minutes from the September meeting at Rough River were presented, and a motion to approve was made by Lee Ann Daugherty, second by Wayne King. Motion carried, with no corrections or additions noted.

Mr. Bill Johnson presented the financial report and noted KACTE is tax exempt and covered all information on the 990 form. There is listed a current operating income of approximately \$126,592 and \$140,664 in expenses. Some expenses are of individuals not collected yet, but it is reconciled on the 990 form. Although reports show a \$14,000+ loss, the timing of the Summer Program is the reason for showing a loss at this time. All amounts were reconciled and books balanced. Also, all tax forms have been filed appropriately. Mr. Mike Schano reported on the KACTE investment balances. \$20,000 is cash is kept in the account for access. The net return on investments were \$5,790.36, which is a 2.88 percent return. Mr. Schano reported from the time we started, we had \$47.00 in interest income and now we have, over the years, netted over \$33,000. The April, June and October reports have been left with Kris Stone.

Action Agenda

Motion was made to accept the audit report by Jimmy Powell, second by Lee Ann Daugherty, motion passed. The treasurer's report was given and noted the suggested change to move money from administrative into member services so that it better reflects our intent and would look better for grants had been done. Lee Ann Daugherty moved to accept the Treasurer's report, second by Courtney Givens; motion passed.

The KACTE 2020 plan was reviewed and member benefits were reviewed. Eric Keeling is to take the lead on a professional development (PD) forecasting project. He indicated he wanted most of the

meetings to be virtual. Then discussion centered on having a diverse group to include KCTCS, postsecondary, and secondary with service areas. Volunteers were asked to serve on this committee. Leslie Slaughter was mentioned because of her research. The indication was to start small and look at logistics and delivery. PD toolkit was mentioned and the need to determine would it be for new or experienced teachers; a download or a product; or closed or on a free website; etc. Lee Ann Daugherty asked for ideas for new teachers be sent to her. Wayne King noted it was time to go to KCTCS and say we as an organization are on board to assist with PD and ask them what things they want, where, etc. He also noted the need to increase participation, especially the Eastern region. If we seat an at-large member, we would need to modify the Handbook. Holly Whittinghill noted the people who are asked to serve could be pulled from TALENTS and have SKYPE meetings on their part.

Courtney Givens indicated she needs passwords to continue and that social media be a support to the other pieces in the KACTE 2020 plan. Dexter Knight and Brian Bailey should have the Twitter and Facebook passwords.

The CCR awards section was discussed. Some contention at the OCTE office was noted. There would be continued work on the process, and as a board we need to decide if we keep the data process or do we need to rethink the process. Another option is to have an application process. Rachel Kahly asked if we could have an application sent once a certain criterion is met with the data. Wayne King indicated the formula should be changed to include a minimum floor. Also noted was perhaps sending the application to the teacher but also the principal and superintendent. Wayne King will sit with Kiley Whitaker and determine what data will look like.

Courtney and Laura will bring KACTE merchandise the next time for the board to preview.

Membership is continuing to increase. Sarah Rakes noted contacting people who haven't renewed is a good way to add members. Also noted was perhaps administrators could be contacted to show what their schools could save if their teachers are members. Also note they can apply for the 100 percent membership award. Noted was the need to focus on the groups who have little or no memberships. The Summer Program membership drawing is a good idea to promote membership. Payroll deduction could also be a good way to promote recruitment.

Motion was made by Sarah Rakes to accept all of the 2016-17 membership plan with the exception of #2 listed, second by Rachel Kahly; motion passed. Sarah, Holly and Kris Stone volunteered to form a Membership Recruitment Subcommittee to develop a membership marketing plan for contacting expiring members and recruitment at the 2017 Summer Program.

Doris Sikora's report was discussed;. She wanted the board to determine if a 5th TALENTS cohort should be started. Discussion led to a motion by Wayne King to have the 5th cohort, second by Sarah Rakes; motion passed.

Kris Stone reported on the need to address the summer Program profit distribution. Overall there was \$32,335.79. All money is in and collected. Money needs to be put back into the programs. As a result of discussion, the following was proposed: PD - \$17,335.79, Entrepreneurship \$2,500 Michael McMillian – Remain the same, Donnalie Stratton \$5,000 , Stratton/Tipton – Remain the same, \$3,000 Travel Fund for Regional Winners, with a \$300 per person stipend paid. Motion to accept the proposal was made by Lee Ann Daugherty, second by Jimmy Powell; motion passed.

Elizabeth Bullock, Susan Thomison & Sarah Rakes will be on the committee to judge the Michael A. McMillian student teacher scholarships. Elizabeth Bullock commented on the Region II conference in Tampa and noted Teacher of the Year, Sarah Rakes, and New Teacher, Jacob Ball, both from KY won.

Mike Stone gave updates. The awards banquet tickets at VISION close; there is still space available to tour the carpenter's center. Need to sign in by November 22nd. The association will receive an award for being a Quality Association. The entrepreneurship awards applications will be available. CTE partnerships forum names are still needed. Mr. Stone also noted he attended the Kentucky Counseling Association conference, and for \$2,500 KACTE can advertise on the Kentucky Association of School Administrators (KASA) site. No action was taken.

Mr. Stone also noted the need to pay attention to the new leaders in the KY House and chairs of the Education and Appropriations & Revenue Committees. Members need to make positive contacts whenever possible. The promotional display in the Capitol tunnel will be presented January 3-6, 2017. Mr. Stone noted he and Kris can set that up; he needs nice pictures, good positive information that can be put there. He would need these by mid-December.

Service Area Reports –

Administration by Ray Hammer – Mr. Hammer noted COMPAS test has phased out as an entrance exam. This will hurt some smaller schools. KYOTE is the only one this year and its being phased out. He questions what will replace it. Discussion from Kim Williams noted each school (College) will be able to choose its own.

Business – Holly Whittinghill – Noted she is at Greenwood, not Bowling Green.

Awards – Susan Thomison – Noted two award areas had been separated to follow nationals. These were Future Educator and Postsecondary Educator, and now our forms reflect the change. She again congratulated Sarah and Jacob.

Flower Fund – Kris Stone – reported two expenses, a sympathy card and flowers were sent. The balance in the account is \$25.63. Donations were taken.

KCTCS – Kim Williams – noted she will send out the placement policy used by universities.

Also discussed by the group was the need to do something at conference for a memorial of Donnalie Stratton.

The next meeting will be in Bardstown on January 12th at the Old Talbott Tavern meeting room. With nothing further, Sarah Rakes moved to adjourn, second by Lee Ann Daugherty; motion passed. Meeting was adjourned at 8:30 PM.

Respectfully Submitted: Margo D. Bruce, Secretary