

**Minutes**  
**KACTE Board Meeting**  
**November 12, 2015**

The meeting of the KACTE board was called to order on November 12, 2015, by President Lee Ann Daugherty with a quorum present. Present were: President Lee Ann Daugherty, President-elect Mark Hobbs, Treasurer Bobby Schmitt, Secretary Margo Bruce, ACTE Region 2 Representative Elizabeth Bullock, Administrative Vice-President (VP) Ray Hammer, Agriculture VP Darryl Matherly, Agriculture VP Jimmy Powell, Family and Consumer Sciences VP Kelli Dickson, Family and Consumer Sciences VP Marilyn Edwards, Teacher Educator VP Rebekah Epps, Ph.D., Trade and Industry VP Kyle Sward, Kentucky Community and Technical College Liaison Kim Nealis, Assistant Executive Director Kris Stone, and Executive Director Mike Stone.

Represented by Proxy were: Past-President Wayne King (Powell voting the proxy), Agriculture VP Bethany Garmon (Bruce), and Business VP Holly Wittinghill (Bullock).

Absent were: Guidance VP Steve Welch, Marketing VP Rachel Kahly, Engineering and Technology VP John Thompson, Awards Chair Susan Thomison, Legislative Liaison Dexter Knight, Constitution and Bylaws Chair Amye Toms, Resolutions Chair Linda Smith Floyd, Historian Donnalie Stratton, Leadership Chair Doris Sikora, Ph.D., Office of Career and Technical Education Liaison Kayla Godbey, and Junior-ROTC Liaison Larry Moore.

After roll call and assignment of proxies, introductions were made and a general welcome given.

Jimmy Powell moved to accept the agenda; second by Elizabeth Bullock. Motion passed. Minutes from the September 17, 2015, meeting were referenced from the board study package and acceptance was passed via general consensus.

The Presidents remarks were given, citing the upcoming ACTE/NAAE meeting in New Orleans. President Daugherty encouraged people to participate in the professional development and activities there. It was also decided the \$500 in the account to have a reception for the state would not go far enough so there will NOT be a reception held in New Orleans. In addition, people are needed to contact vendors to come to the state conference, so those who can help are encouraged to do so.

President-Elect's report included asking everyone to become involved in the ACTE VISION as much as possible next week, and his program is moving to Harrison ATC in an effort to now serve three schools: Harrison, Bourbon Co., and Nicholas Co.

Finance report was presented by William G. Johnson, CPA, Charles T. Mitchell Co. Net income was \$77,124, membership dues were \$44,807. Investment income \$2,218 and expenses were \$133,491 with an overage of \$9,342. The overage in accounts is due to yearly placing of money used. The report indicated the books are balanced to the report filed from the financial advisors.

The investment report from Michael Schano, CFP, Charles T. Mitchell Financial Group, indicated at the end of the year the balance in the account is \$309,456. The account is continuing to grow. Johnson noted the service was listed on the agenda as an audit, but the review is not a true audit – so can't call the advisors "auditors." These are however, their non-qualified opinions as stated by Mr. Johnson, but the accounts are balanced and complete.

Also presented was the investment account summary. Goals are to achieve a 4-5 percent return (after fees). \$20,000 remains for typical operating expenses. Advising fees are 1.15 percent per year, paid in advance on a quarterly basis. To date there is a loss of \$2,722.18. Performance is at -.95 percent, 80-85 percent of the fund is in bonds. Jimmy Powell noted the account is doing well, and it was clarified that it is a safe place to have money. Mr. Schano confirmed. Also noted, bond accounts have no penalty for accessing the money in them; the entire investment philosophy is for this account to be a source of growth in a conservative manner.

Motion to accept the financial report was made by Elizabeth Bullock, second by D. J. Matherly; motion passed.

The Treasurer's Report was presented by Bobby Schmitt. Copies were in the study packet. Membership is up from last year, expenditures are status quo. Disbursements from Summer Program monies can now be allocated where needed. With that, Schmitt moved disbursement of Summer Program monies as recommended by the staff, second by Mark Hobbs; motion passed.

The KACTE 2020 plan was reviewed and noted it has been made more concise. No motions or additions were added.

Jimmy Powell moved the implementation and monitoring of KACTE strategic plans be added as a duty of the Past-President of KACTE. Second was made by Bobby Schmitt; motion passed. This will be added in the *Policy and Procedures Handbook*.

The KACTE Advocacy report was presented for Legislative Liaison Dexter Knight by Mike Stone. He asked the Board to go forward and adopt the white papers. The first deals with an investment in Kentucky's future and endorses support of CTE funding in Kentucky. The motion to support the adoption of the white paper was made by D.J. Matherly, seconded by Kelli Dickson; motion passed.

The second white paper is asking the retirement system be funded and maintained. Motion to accept and make this KACTE's policy was made by Mark Hobbs; second by Jimmy Powell; motion passed.

Mike Stone also noted the advantage CTE students have, with last year's senior CTE students having a 97.6 percent graduation rate, which is 9 percent higher than the average high school student. So we all need to continue to advocate.

Lee Ann Daugherty presented Dr. Sikora's Leadership Committee report. She does wish to continue to do TALENTS. She feels it is a viable way to commit to teachers. She feels it can be restructured. Rebecca Epps moved to continue TALENTS, and the motion was seconded by Elizabeth Bullock; motion passed.

Jimmy Powell reported the plan is to get members to join. Business is an area to be targeted since it has the greatest number of potential members. He noted if we had 60 percent membership across the board, we would have more than 1,000 members. He asked we keep encouraging members to join. We can use the membership report and modify the handouts to fit groups. Tools we have are the rack cards and discounts for members, and this has to be promoted.

The 100 percent membership letter will go out soon to apply for professional development grants if the school or ATC has 100 percent of its CTE teachers as members. Also there has been an embroidery machine donated, and they would like to figure out a way to use that to encourage membership from the newly unified KATFACS.

For T & I, we also need to figure out a promotion for them and one for Business, as well. If there are other advocacy items, let Mike know. We need to keep growing and have a better chance to be better funded with more members.

Miscellaneous items noted were: Cengage portal is open for use for ACTE teachers who are members. Shortly recruitment information will be sent to the Summer Program attendees because many are not members and all need to be advocates for their programs. Membership is a good way to do this.

Consent Agenda – this was done for the reports listed on the agenda.

Greetings and a report was given by Julia O'Brien from ACTE. She indicated the number now registered for ACTE in New Orleans has increased and is at about 3,700.

The Request for Proposals for the 2019 CTE Summer Program was issued with five possibilities (responders). Considered was an early July date if possible, but the consensus of the board was NO due to meetings. A keynote has been signed. The awards program will be at 7:30 am Monday before the Opening Session. It will include a continental breakfast and be included in the Summer Program registration fee, but those who wish to attend have to register.

The FCS report was given by Kelli Dickson and included a thank you for the contribution to the FCS University. She said it was greatly appreciated.

Also noted was that there is no longer a need for an Arts & Humanities spot on the board because this area is in the college ready section not career ready.

Jimmy Powell moved to adjourn, second by Margo Bruce; motion passed. Meeting was adjourned at 7:45 PM.